



# BC Council on Substance Abuse

## Building Better Workplaces

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Bus (250) 649-4000  
Fax (250) 649-4003  
info@workdrugfreebc.com  
www.workdrugfreebc.com  
4020 – 5<sup>th</sup> Avenue, Prince George, BC  
V2M 7E7

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### “OPEN COURSE SESSIONS” SUPERVISING THE DRUG FREE WORKPLACE (On-Line)

**Tuesday, April 27, 2010** 9 am to 11 am (1/2 hour to one hour homework) **AND**  
**Thursday, April 29, 2010** 9 am to 11 am

Registration Deadline: Monday, April 19, 2010

**Wednesday, May 19, 2010** 9 am to 11 am (1/2 hour to one hour homework) **AND**  
**Friday, May 21, 2010** 9 am to 11 am

Registration Deadline: Monday, May 10, 2010

Join us for a 4 hour interactive on-line course open to all managers, supervisors, team leaders and those interested in promoting safe, substance free workplaces. This is a great opportunity for HR & OHS Managers to become acquainted with this pro-active training that provides concrete steps and tools for your supervisory team to employ in your workplace.

**Content:**

- Examining attitudes
- De-mystifying the issues
- Recognizing signs & symptoms of substance abuse
- Preparing for action
- Effective documentation & Interviewing Techniques
- Due diligence

**\$155.00 per participant\***

For more information please contact:

Bus 250-649-4000  
Fax 250-649-4003  
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www.workdrugfreebc.com

Online course requirements – high speed internet & telephone (VoIP capable).  
Course manual and reference materials included.

**REGISTER EARLY – SPACE IS LIMITED!**

Q: What is an “Open Course Session”?

A: Normally our training is company specific and customized to an industry. This Open Course Session allows individuals from smaller organizations and other interested parties to participate in our training.

- Sorry, 15% Membership Discount not applicable for “Open Course Sessions”.



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**EMAIL TO** info@workdrugfreebc.com

## OPEN COURSE SESSION - ON-LINE SUPERVISING THE DRUG FREE WORKPLACE

Please indicate your selection:

April 27 & 29<sup>th</sup>

May 19 & 21<sup>st</sup>

All sessions run from 9 a.m. to 11 a.m.

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Course Fee is payable in advance to BC COUNCIL ON SUBSTANCE ABUSE

Please Bill Me  I am already a Member  I would like to become a Member

Please add me to your newsletter database

Rate: \$155.00 per person – 15% Membership Discount not applicable to Open Course Sessions.

For on-line courses you must have access to high speed internet and telephone. VoIP available.

Feel free to call us if you require further information!